

**LEXINGTON SCHOOL DISTRICT ONE**  
**Ad Hoc Committee Meeting Minutes**  
**May 4, 2022**

An Ad Hoc Committee of the Lexington County School District One Board of Trustees convened at 12:00 p.m. on Wednesday, May 4, 2022, in the Lexington County School District One's Central Services Building One located at 100 Tarrar Springs Road in Lexington, South Carolina. A video of the meeting will be posted to the Lexington One YouTube channel and LexOne video website. It is also on the Board Meeting Agendas and Minutes webpage.

**Committee Members:** Committee Chair Kyle Guyton, Kathy Henson, Tim Oswald and Superintendent Little.

**1.0 Call to Order 12:00 p.m.**

Committee Chair Guyton called the Ad Hoc Committee meeting to order at 12:00 p.m. This committee is charged with the responsibility of reviewing Section B - School Board Governance and Operations. The committee will review all B policies and make recommendations to the board at large for revisions to these policies.

**1.1 Notification of Compliance with S.C. Freedom of Information Act**

The district is in compliance with S.C. Freedom of Information Act by notifying the media of the date, time and place of the meeting. The district tapes the meeting for accuracy in preparing the minutes.

**2.0 Approval of Agenda**

Chair Guyton called for a motion to approve the agenda as presented. A motion was made, seconded and approved.

<b>Motion</b>	<b>Second</b>	<b>Action</b>
Oswald	Henson	Approved Unanimously

**3.0 Approval of the Minutes of the April 7, 2022 Ad Hoc Committee Meeting**

Minutes of the April 7, 2022, Ad Hoc Committee meeting were included for approval. Chair Guyton asked for any additions or corrections other than those that have been received. Hearing none, the minutes will be accepted as presented.

**4.0 Discussion of Policies**

Chair Guyton called for a motion to take from the table Policies BD, BD-R, BDD, and BDD-R. The motion was made, seconded and approved.

<b>Motion</b>	<b>Second</b>	<b>Action</b>
Henson	Oswald	Approved Unanimously

**4.1 Review At-large Board Recommendations for Second Readings of Policies BBA, BBAA, BBAA-R, BC, BCA, BCB**

Chair Guyton opened discussion on the policies that had been presented for first reading at the April 26, 2022 board meeting. The committee reviewed feedback from the board at-large prior to recommending them for second reading.

**BBA -Board Powers and Duties** - This was presented at the April 26 board meeting as second reading. Additional consideration was requested regarding the removal of the superintendent from the coordination of school visits and being allowed to have direct coordination with the school. The committee discussed the nature of formal board visits versus invitations, the necessity of coordination

for identifying a quorum, the significance of having board members on campus, etc. The committee decided to continue to work through the policy.

**BBAA - Board Member Authority and Responsibilities** - No changes were presented.

**BBAA-R Administrative Review** - Discussion with the board at-large centered on the differentiation between work of the board chair versus the board at-large. The Board chair as spokesperson of the board, as delineated in policy BBAA, may need to receive legal advice in his/her capacity as chair that can't wait until a full meeting of the board takes place to receive authorization. The chair needs leeway to move the business of the board along on a daily basis. The committee recommended adding the following language to BBAA-R: The board acknowledges the Chair, on occasion, may need to solicit legal opinion prior to responding to requests in the capacity as the official spokesperson for the board. In such event, the Chair will notify the board of this request and any subsequent correspondence with legal counsel.

**BC - Board Member Conduct** - No changes were presented. Consideration for language regarding board officer removal falls under policy BD.

**BCA - Code of Ethics** - No changes were presented.

**BCB - Board Member Conflict of Interest** - No changes were presented.

The committee agreed to bring policies BBAA, BBAA-R, BC, BCA and BCB forward to the board at-large for second reading.

#### 4.2 **BD, BD-R - Organization of the Board**

**BD - Organization of the Board** - Chair Guyton asked SCSBA to advise on language regarding removal of a board officer. SCSBA indicated there was nothing based in law regarding officer removal and they advised the district to consult with its legal counsel. Other districts have adopted such language. Ms. Henson agreed to research language from other South Carolina districts of comparable size that have adopted language.

**BD-R Administrative Rule** - No changes were presented. The committee agreed to hold BD-R until further BD recommendations were ready to present to the board.

#### 4.3 **BDD, BDD-R — Board-Superintendent Relationship**

**BDD - Board Superintendent-Relationship** SCSBA made minor editorial revisions and recommended the deletion of BDD-R as that information was included in policy BG/BGD. The committee made no changes to BDD and recommended moving the policy forward to first reading.

**BDD-R Administrative Rule** - The committee recommended moving the removal of BDD-R forward to the board at-large.

#### 4.4 **BG/BGD and BG/BGD-R Board Policy Process/Board Review of Administrative Rules**

**BG/BGD Board Policy Process/Board Review of Administrative Rules** - This recommended model policy which establishes the basic structure for the development of board policy and board review of administrative rules takes the place of existing board policies BDA, BDB, BDBA, BDBB, BDBC, BDBD, BDC, and BDH. It outlines the development, adoption and review of board policies which is the board's most important responsibilities. There was discussion about the current practice of including an introductory presentation of policies that will be brought to the board for approval. The committee added language to cover the event of an emergency need to adopt or amend policy:

In the event of a time sensitive policy need, the board will convene for the purpose of policy adoption or amendment when required by law.

**BG/BGD-R - Administrative Rules** - The committee updated the administrative rule to include the “Introduction” phase of each policy and made minor changes regarding posting adopted policies and communication.

Chair Guyton called for a motion to table policies BBA, BD and BD-R for future consideration.

Motion	Second	Action
Henson	Oswald	Approved Unanimously

**10.0 Adjourn**

Chair Guyton called for a motion to adjourn. A motion was made, seconded and approved.

Motion	Second	Action
Oswald	Henson	Approved Unanimously

Submitted by:

Tracy Halliday/TAH  
Executive Administrative Assistant

